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1A-1084 Kenaston Street  
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## **Charitable Donations**

### **Article 1 – Purpose**

Water Polo Canada benefits from the generous support and charitable donations of members of the public to help finance some of its activities and or programs. Charitable donations to be sent to WPC will be accepted for national team programs, Athlete Trust Fund, Water Polo Canada or Club Development. Water Polo Canada solicits donations that are consistent with its mission and values and reserves the right to turn down donations that are inconsistent with its mission and values.

### **Article 2 – Scope**

This Donation Policy outlines how Water Polo Canada will provide tax receipts to individual and corporate donors in accordance with Canada Revenue Agency standards.

### **Article 3 - Application of the charitable donation process**

3.1 Donation receipts will be issued to the name on the cheque or the credit card.

3.2 Donation receipts for company cheques will be issued to the name of the company.

3.3 Name and address of the donor will appear on the donation receipt.

3.4 Gifts in kind:

3.4.1 WPC will also issue a donation receipt for "gifts in kind" (full description, along with serial number and value, must be provided).

3.4.2 All gift in kind donations will require pre-approval by the Executive Director or their designate.

3.5 WPC cannot issue receipts to athletes or their parents when the purpose of the donation is to pay an athlete's share of any national team cost, or youth team activity.

3.6 Charitable receipts will not be given when the donor has received a tangible benefit in accordance with Canada Revenue Agency standards.



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## **Article 4 - Responsibility for the application of the policy**

The Water Polo Canada Charitable Donation Policy is a board policy that falls under the following committee oversight:

1. Audit and Finance
2. Governance
3. Business Development and Risk Management

The Executive Director of Water Polo Canada is responsible for the application of this policy.

## **Article 5 – Periodicity of review**

This policy is reviewed every two (2) years

## **Article 6 – Effective Date**

Date Approved: February 2003

Date Revised: September 8, 2010

Date Revised: March 28, 2017