



Funding Partners Partenaires Financiers



CALL FOR NOMINATIONS – BOARD OF DIRECTORS

To: Provincial Presidents, Provincial Offices, Water Polo Canada members and friends of water polo in Canada
Cc: Board of Directors
From: Conrad Hadubiak, Nominating Committee Chair
Date: April 9th, 2012

Une version française de cette lettre sera envoyée sous peu à tous les destinataires.

Water Polo Canada is extending an invitation for nominations to all individuals interested in serving on the Board.

The Water Polo Canada Board of Directors oversees the policies of the Association, the budget, produces a strategic plan and reviews that plan often to ensure objectives are met. Water Polo Canada Board is run in a businesslike fashion. Individuals who apply for a Board position should be aware it is a policy governance Board and Directors will be expected to be responsible for or participate in certain portfolios.

The calendar leading to the elections, as stated by Water Polo Canada's Bylaws:

8.01 NOMINATION PROCEDURE

- a. At least sixty (60) days prior to the AGM the Board shall issue a written call for nominations for the positions of Director.
- b. The call for nominations shall be sent to all members of the Board and to each affiliated Provincial/Territorial Section.
- c. Nominations for positions of Director shall be received in writing by the Standing Nominations Committee at least 30 days prior to the AGM.
- d. Fifteen (15) days prior to the AGM, WPC shall deliver a copy of the nominations received to members of the Board and to each affiliated Provincial/Territorial Section.

Hence the calendar for Board of Directors nominations will be:

April 9 th :	Call for nominations
May 9 th :	Deadline for nominations
May 24 th :	Nomination list's publication
June 9 th :	Elections at AGM

The 2012 Nominating Committee members:

- Conrad Hadubiak, WPC Director & Committee Chair
- Josee Lanouette,
- Jymmi Kaye Demchuk

The Board as it stands today is composed of the following individuals:

Name	Title	Term ends
Frank Meunier	President	2013
Jean-Denis Dionne	Vice-President	2012*
Darryl Bourne	Director	2013
Paige Backman	Director"	2012*
Thomas Marks	Athlete-Director	-
Conrad Hadubiak	Director	2013
Shane Pearsall	Director	2012*
Rachel Riddell	Athlete-Director	-
Josee Lanouette	Director*	2013
Al Young	Director	2012*

There are four (4) positions (*) open: one (1) Executive position – Vice-President, and three (3) Director positions.

If a sitting Director runs for the Vice- President position and wins, he will have to resign his Director position and the Board will appoint a new one for the remaining of the term (1 year) under Article 3.08 of WPC Bylaws.

Water Polo Canada 2011-12 Board is 30% female. Sport Canada's Sport Funding and Accountability Framework (general criteria #13 Equity and Access) states, among other things, that National Governing Body's Board should be 40% female; therefore it is Water Polo Canada intent to comply over the next few years. Water Polo Canada is making a special call to female candidates to send in their nominations.

The Board is strongest and most effective when the following core competencies are represented on the Board, with each Director contributing knowledge, experience, and skills. Above all, Directors must understand the duties and responsibilities of a board of directors. Directors should, ideally, possess special knowledge, skills, or experience which would assist the work of the Board. Finally, Directors should be financially literate and familiar with processes for evaluating organizational performance.

Below is an outline of the role and responsibilities of Board members and skills and knowledge required:

1. General Board Responsibilities

- ensure ethical conduct of the organization
- ensure financial responsibility and viability of the organization
- articulate and communicate the vision and priorities
- manage the relationship with senior staff
- monitor the ongoing progress of the organization
- maintain overall stewardship and governance of the organization

2. Specific Skills and Knowledge for Water Polo Canada Board of Directors (collectively)

- knowledge of water polo and the Canadian sport system
- financial and risk management
- appreciation of athlete and coach needs
- strategic thinking/planning
- human resources
- objectivity and judgement
- marketing and communication
- fundraising
- management
- leadership and team building
- diplomacy and advocacy skills
- writing and presentation skills

3. Responsibilities of Board Members

- attend Board meetings
- attend other meetings as required
- attend competitions in local area
- complete tasks as required from minutes of meetings and other committee tasks

4. Time Commitment (Directors)

- attendance at the AGM each year (Friday to Sunday inclusive)
- monthly Board meetings (2-3 hour conference call on a week day night)
- at least 5 – 10 hours per month depending on other roles
- term of office is two years

5. Time Commitment (President)

- all of the Director's time commitment plus 10+ hours a week
- attend occasional meetings usually in Ottawa, Montreal or Calgary

6. Benefits

- opportunity to actively contribute to Canada becoming the number one water polo nation and be part of a special sport community
- opportunity for personal and professional development

Each nomination

- must be submitted in writing
- must include a motivation letter including areas of expertise/interest
- must state any potential conflict of interest
- must include a resumé.

The nominees must declare any conflicts they may have as stated by WPC's Conflict of Interest Policy. Included as potential conflicts are having a relative on one of the National Team Programs and/or being a PSO Board member and/or being a Club Board member. All elected Board members must adhere to the Board Member Code of Conduct.

Please send nominations to the following email address: office@waterpolo.ca.

Should you have any questions regarding the Board of Directors and the nomination of individuals for this Board, please feel free to contact any member of the committee. Thanks for your diligent attention to this important matter for our organization.

Sincerely,

Conrad Hadubiak
Nominating Committee Chair
Water Polo Canada